

Zoning Board of Adjustment  
Minutes  
June 28, 2012

**Members Present:** Wayne Flynn, PJ Cyr, Sue Whitehouse, and Tom Dyar

**Members Absent:** Yves Zornio, Stephanie Kennedy and Keith Roberge

**Members of the Public:** Randy & Wanda Tanguay, Janet & Wallace Corrigan, Burke York, Clermont Drouin, Melissa Grima (Berlin Daily Sun), Robin Frost (Town Manager) and Mary Lodar

**Call to Order:** Meeting was called to order at 7:00 by the Chairman

**Minutes of June 21, 2012** – On a motion from Wayne with a second from Sue, all members voted in favor of accepting the minutes as presented.

**Case #05-2012 – Drouin – Variance**

The chairman read the application and informed the applicant that there were only 4 members of the board present and that the applicant had the right to have his case heard before a full 5 member board. He also informed the applicant that if they chose to have their case heard by the 4 members present and the vote were a tie, the case would automatically be denied and that the applicant would not be able to use that as a reason for appealing the decision. The applicant chose to have his case heard by a full 5 member board and the case was continued to July 5, 2012 at 7 pm.

**Case #06-2012 – Tanguay – Variance**

The chairman read the application and informed the applicant that there were only 4 members of the board present and that the applicant had the right to have his case heard before a full 5 member board. He also informed the applicant that if they chose to have their case heard by the 4 members present and the vote were a tie, the case would automatically be denied and that the applicant would not be able to use that as a reason for appealing the decision. The applicant chose to have their case heard by a full 5 member board and the case was continued to July 5, 2012 at 7 pm.

**Communications & Miscellaneous – None**

**New Business** – Discussion ensued regarding applicants not meeting and/or identifying the criteria for a variance in their presentation. It was suggested to add the criteria to the Town website to help applicants better understand what they are going to be required to prove when their case is heard in front of the board.

**Old Business – None**

**Adjourn** – On a motion from Wayne with a second from Sue all members voted in favor of adjourning at 7:15 pm.